

Data protection notice for a TADDO user request

This data protection notice provides information about how your personal data is processed by Audi AG, Auto-Union-Str. 1, 85045 Ingolstadt (“we”) in connection with using the TADDO (Type Approval Document Distribution Online Audi) system.

1 Who is responsible for data processing, and whom can I contact?

The controller responsible for the processing of your personal data is:

AUDI AG, Ettinger Straße 70, 85057 Ingolstadt.

AUDI AG is responsible on its own or together with the Group companies for upholding data protection law in connection with the data processing activities described below in line with Art. 4 no. 7 of the General Data Protection Regulation within the European Union (Regulation (EU) 2016/679 – “GDPR”).

If you have any concerns about data protection, you can also contact our company’s Data Protection Officer:

AUDI AG Data Protection Officer, Auto-Union-Strasse 1, 85045 Ingolstadt, Germany
Email: datenschutz@audi.de

If you would like to assert your data protection-related rights, please contact us via

<https://betroffenenrechte.audi.de/>

There you will find further information on how to exercise your rights as a data subject. If you have any general questions about this data protection notice or about the processing of your personal data by AUDI AG, please contact us using the following contact details:

AUDI AG, DSGVO-Betroffenenrechte, Auto-Union-Straße 1, 85057 Ingolstadt, Germany

2 What data do we process and what sources do such data come from?

We process personal data that we receive from you as part of your request to use the Group’s TADDO system.

The relevant personal data includes:

Professional contact details and organisational details (e.g. first name, last name, name of the company that you represent plus your department and job title, work email address, telephone number, address)

3 For what purposes do we process your data and on which legal basis?

We receive your request via a form sent to the mailbox at servicesupport@o-s.de and as part of our processing activities we check and confirm the accuracy of the application (request for access rights. To confirm access for a different Group brand, the relevant contact is informed and involved in the checking process.

The data is processed primarily for the purposes of setting up the user and access permissions, enabling roles and rights to be managed for the TADDO IT system, and for checking all of the information required for the application, as well as to investigate disruptions and ensure system security, including the detection and tracking of unauthorised access attempts and access to our IT systems on the basis of our legal obligations in the area of data security as well as our legitimate interests in correcting disruptions, ensuring system security and detecting and tracking unauthorised access

attempts and access to our IT systems (required to safeguard the legitimate interests of Audi AG or a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child (Art. 6, para. 1, sub-para. 1f) GDPR).

In individual cases, data may be processed to safeguard or defend legal claims on the basis of our legitimate interests (Art. 6, para. 1, sub-para. 1f) GDPR).

The personal data of employees at Volkswagen AG und its Group companies is collected, processed and used in the context of employment (Art. 88 GDPR in conjunction with Section 26 of the German Federal Data Protection Act (*Bundesdatenschutzgesetz – BDSG*)).

4 Is there an obligation to provide personal data?

In the context of the business relationship and our interaction with you, you need to provide only the personal data that is required for this interaction or that we are required to collect by law. Should you be required to provide us with personal data on the basis of legal or contractual obligations, we will notify you thereof during the collection of the data, stating the relevant obligation. If you do not make the data in question available to us, it is possible that certain services cannot be provided.

5 Who receives my data?

Before we receive the requests, they are checked by operational services GmbH & Co KG, Unterschweinstiege 2-14, 60549 Frankfurt.

Within AUDI AG, your data is made available to the specific units that require it to complete their tasks (e.g. Sales Germany, IT).

Service providers (so-called contract data processors) deployed and commissioned by us may also receive data for these purposes. These include in particular:

- Group companies of the Volkswagen Group that provide services (e.g. IT services) to AUDI AG (e.g. VW AG)
- Print service providers
- Media service providers and distribution service providers
- Archiving service providers
- Hosting providers
- IT service providers (e.g. support, maintenance)
- Development service providers that complete work on our behalf
- Event service providers
- Logistics/warehouse companies
- Consulting service providers

6 How long will my data be stored?

We store your personal data for as long as it is required to complete the purpose for which it was collected. This means that we regularly process and store your personal data for the duration of our business relationship with you or the business partner for whom you work or for the duration of your interaction with us.

In addition, we are subject to various retention and documentation requirements pursuant to, for example, the German Commercial Code (*Handelsgesetzbuch – HGB*) and the Tax Code (*Abgabenordnung – AO*). The retention and documentation periods specified therein last up to ten years. Regardless of the purpose for which we collected your data, we store this data for as long as this is necessary to fulfil these retention and documentation obligations. Finally, the storage period is also governed by statute of limitations periods, which can be up to 30 years, for example, pursuant to Sections 195

et seq. of the German Civil Code (*Bürgerliches Gesetzbuch* – BGB), whereby the general limitations period is 3 years.

Under certain circumstances, your data may need to be retained for longer, e.g. if a legal hold or litigation hold (i.e. a ban on deleting data for the duration of the proceedings) is ordered in connection with official or judicial proceedings.

7 What rights do I have?

As the data subject, you are entitled to the following data protection rights in accordance with the law:

Access:

You have the right to request access to personal data related to you and stored at AUDI AG and information about the scope of data processing and data transfer performed by AUDI AG and to obtain a copy of your stored personal data.

Rectification:

You have the right to request immediate correction of information related to you that is incorrect as well as completion of incomplete personal data that AUDI AG has on file for you.

Erasure:

You have the right to request the immediate deletion or erasure of your personal data stored by AUDI AG if the legal requirements are satisfied. This is the case, in particular, if:

- Your personal data is no longer necessary in relation to the purposes for which it was collected or otherwise processed.
- The sole legal basis for processing such data was your consent, and you have withdrawn such consent.
- You have objected to the processing for personal reasons on the legal basis of a balancing of interests and we cannot prove that there are overriding legitimate interests in favour of the processing.
- Your personal data was processed unlawfully.
- Your personal data must be erased in order to comply with legal requirements.

If we have transmitted your data to third parties, we will inform them about the erasure to the extent required by law.

Please note that your right to erasure is subject to certain limitations. For example, we may not and/or must not erase data that we are still required to retain in line with statutory retention obligations. In addition, your right of erasure does not extend to data that we need in order to assert, exercise or defend against legal claims if there are no reasons for further storage.

Restriction of processing:

Under certain conditions, you have the right to request that processing be restricted (i.e. the marking of stored personal data with the aim of restricting its processing in the future). The requirements are:

- You contest the accuracy of the personal data and AUDI AG must check the accuracy of the personal data.
- The processing is unlawful, and you reject erasure of the personal data and instead request the restriction of its use.
- AUDI AG no longer needs your personal data for processing-related purposes, but you need the data for the establishment, exercise or defence of legal claims.
- You have objected to processing pending the verification of whether the legitimate grounds of AUDI AG override your legitimate grounds.

Where processing has been restricted, such data will be marked accordingly and, with the exception of storage, will be processed only with your consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of

another natural or legal person or for reasons of important public interest of the EU or an EU Member State.

Data portability:

If we automatically process your personal data that you have provided to us on the basis of your consent or a contract with you (including your employment contract), you have the right to receive the data in a structured, commonly used and machine-readable format and to transmit this data to another controller without obstruction by AUDI AG. You also have the right to have the personal data transferred directly by AUDI AG to another controller, insofar as this is technically feasible and insofar as the rights and freedoms of other persons are not affected by this.

Right to object:

If we process your personal data on grounds of legitimate interests or in the public interest, you have the right to object to the processing of your personal data on grounds relating to your particular situation. In addition, you have an unrestricted right to object if we process your data for our direct marketing purposes. Please see our separate note in the section titled “Information about your right to object”.

In certain cases, we also grant you an additional unrestricted right to object when balancing interests. We also inform you about this in the section entitled “Information about your right to object”.

Withdrawal of consent:

If you have given consent to the processing of your personal data, you can withdraw such consent at any time. Please note that the withdrawal applies prospectively only. Processing that occurred before the withdrawal of consent is unaffected.

Complaint:

Furthermore, you have a right to file a complaint with a data protection authority (*Datenschutzaufsichtsbehörde*) if you believe that the processing of your personal data is unlawful. The right to file a complaint is without prejudice to any other administrative or judicial remedies. The address of the data protection authority responsible for AUDI AG is:

Bayerisches Landesamt für Datenschutzaufsicht
Promenade 18
91522 Ansbach
Germany